United Nations ST/AI/2001/6

Secretariat

13 July 2001

Administrative instruction amending ST/AI/342*

Guidelines for the preparation of host government agreements falling under General Assembly resolution 40/243

Pursuant to section 4.2 of the Secretary-General's bulletin ST/SGB/1997/1, the Under-Secretary-General for Management amends ST/AI/342, entitled "Guidelines for the preparation of host government agreements falling under General Assembly resolution 40/243", as follows:

Paragraph 6 of ST/AI/342 is replaced by the following text:

"The term 'conference-servicing headquarters' is identified as the office providing conference services. The established principle is that, for meetings of United Nations bodies held away from their established headquarters, with the exception of regular sessions of ECA, ECLAC, ESCAP and ESCWA, their respective subsidiary bodies and relating meetings, the Department of General Assembly Affairs and Conference Services is responsible for servicing meetings globally using available conference-servicing resources of the United Nations Headquarters in New York and the United Nations Offices in Geneva, Vienna and Nairobi in the most cost-effective manner. It is assumed that supervisory staff would be assigned from the location of the established headquarters of the body concerned."

(*Signed*) Joseph E. **Connor**
Under-Secretary-General for Management

* The present instruction shall enter into force on 15 July 2001.

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